

# BEST PRACTICES FOR SUCCESSFUL SCANS

- Hold the phone no more than 5 inches away from the scanner
- Make sure the sun is not directly shining into the scanner, otherwise the scanner may have trouble reading the barcode or QR code.
- For 24-hour or open late facilities, make sure there is a light above or around the scanner so there is enough light for the scanner to read the barcode. This is especially important if your members are using key cards over the app/phone barcodes.

**DO:** Hold Barcode or QR Code steady and directly in front of scanner.



**DON'T:** Swing, sway, or move Barcode or QR Code too quickly in front of scanner.

**DON'T:** Hold barcode or QR code too high or too low to the scanner.

